



TOWN OF PALM BEACH

PURCHASING DIVISION

951 Okeechobee Road Suite D - West Palm Beach, FL 33401

Phone: 561-838-5406 Fax: 561-835-4688

www.townofpalmbeach.com

September 09, 2021

Knopf & Associates, Inc.
Attn: Ann Knopf
3965 Investment Lane A-9
Riviera Beach, Florida 33404
Via E-mail to: aknopf@knopfassociates.com

Subject: Award Letter Bid No. 2021-22 - Roof Inspection Services

Greetings from the Town of Palm Beach,

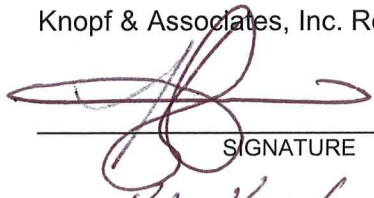
The Town of Palm Beach has finalized evaluation for Bid No. 2021-22 - Roof Inspection Services. On behalf of the Town of Palm Beach, it is my pleasure to inform you that your bid is most advantages for the Town. When services are needed and/or required, the Town will issue a Purchase Order to Knopf & Associates, Inc., in accordance with all terms and conditions as set forth in the Town of Palm Beach Bid No. 2021-22 - Roof Inspection Services. Work may commence after issuance of The Purchase Order and Notice to Proceed.

Please advise by signature below, your acceptance of the terms, conditions, scope of work and pricing stated in your bid. Please, complete this form and reply to my attention at rcanterbury@townofpalmbeach.com with the executed form no later than 2:00 PM on September 13, 2021.

Respectfully,

Ryan Canterbury
Senior Buyer

Knopf & Associates, Inc. Representative:



SIGNATURE


NAME (PRINT)



DATE

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