



December 1, 2021

**Via Electronic Mail**  
[Steven.carl@progressive.us.com](mailto:Steven.carl@progressive.us.com)

Mr. S. Steven Carl  
Progressive Environmental Services, LLC  
P.O. Box 477  
Portsmouth, Virginia 23705

Subject: 90-Day Extension of Contract  
Bid Number: 19-01/DL  
Title: Chemical Cleaning of Landfill Leachate Collection System  
Term: December 31, 2021 through March 31, 2022

Dear Mr. Carl:

The current contract for Chemical Cleaning of Landfill Leachate Collection System is set to expire on December 31, 2021. The Authority and Progressive Environmental Services, LLC have agreed to extend the current contract for ninety (90) days or until such time as a new contract is awarded, whichever is sooner.

Please choose the appropriate line below; sign, date, and return as soon as possible. Please respond via email to [dlaray@swa.org](mailto:dlaray@swa.org).

Contract may be extended for ninety (90) days or until such time as a new contract is awarded. All Specifications, Terms and Conditions will remain the same for the extended term of the contract.

I do not wish to extend this contract

**S. Steven Carl**  
Digitally signed by S. Steven Carl  
Date: 2021.12.01 12:12:45 -05'00'  
Signature

12/1/21  
Date

Respectfully,

*Diane LeRay*  
Diane LeRay, CPPO, CPPB  
Procurement Manager, Purchasing Services