



YOUR PARTNER FOR
SOLID WASTE SOLUTIONS

ADDENDUM NO. 3

ANALYTICAL LABORATORY SERVICES

RFP No. 20-202/DL

April 15, 2020

This Addendum to the specifications and contract documents is issued to provide additional information and clarification to the original RFP's scope of services and proposal form and is hereby declared a part of the original scope of services and contract documents. In case of a conflict, this Addendum shall govern.

PROPOSERS shall acknowledge receipt of this Addendum by inserting this Addendum Number and Date issued within Proposal Form 1 – Transmittal Letter located within the original RFP document. Failure to do so may be cause for the PROPOSER to be rendered as non-responsive.

REMINDER:

SUBMISSION DUE DATE: APRIL 22, 2020

SUBMISSION DEADLINE: 2:00PM

LOCATION: SOLID WASTE AUTHORITY ADMINISTRATION BUILDING

1. **REMINDER:** The Solid Waste Authority of Palm Beach County has transitioned to an E-Procurement system through Negometrix, in order to submit proposals electronically at this time. If you are new to Negometrix, please Register your company. If you already have a Negometrix3 account, please click on the link below and log in to access the Solicitation. <https://platform-us.negometrix.com/ProcessInvitation.aspx?invitationGuid=f10a7376-4660-4331-af49-98a021922516>
Attention: this link is valid for a limited amount of time.
2. Responses to questions as a result of the Virtual Pre-Proposal Conference on April 7, 2020 and received prior to the due date for questions on April 10, 2020 are as follows:
 - Q1: Would it be possible to get the pricing sheet in Excel? This could improve the accuracy of the data entered for the bidders.
 - A1: Bid Form 2A is provided in Excel (.xlsx) format as a separate attachment (See Revised Proposal 2A). The workbook contains both a tab for Scope A and a tab for Scope B. Please be sure to use the appropriate tab when developing the price for your proposal. Changes to Form 2A that result from this addendum have already been incorporated into the Excel file provided.
 - Q2: Section 3.2.4 of the RFP speaks about IDOCs. Are bidders required to submit all IDOCs with the proposal, or are the IDOCs only required to be made available for SWA review if requested? All of the IDOCs for all the methods in this bid could total thousands of pages.
 - A2: IDOCs or on-going DOCs (whichever is applicable) are only needed per main analyst and for each method the lab proposes for this RFP.
 - Q3: Will we only submit on-line now and not submit hard copies?
 - A3: Due to the current situation of social distancing, the Authority will be accepting electronic copies through Negometrix only. Please advise if you are having any issues with the process.

- Q4: Is there a specific place we should list alternative methods? Such as Nitrate Nitrogen by EPA 352.1, alternative SM4500-NO3; and Nitrite Nitrogen by EPA 353.2 alternative being SM4500-NO3?
- A4: A method and price appropriate to the sample matrix listed must be provided per analyte per line on Form 2A. Any alternate methods that are not listed can be provided in a stand-alone attachment. If analytical method is not available in the Proposer's laboratory, a sub-contracted laboratory's pricing is to be provided along with their qualifications.
- Q5: On page 38 of RFP on Scope A Bid Form, there are two entries for "Organic Toxic Pollutants-VOC." Both have same number of samples listed, but one says method is 624/8260 while the other has only 8260. Is one a duplicate and should it be removed? Or are they separate samples and analysis?
- A5: Please delete the line item that only lists 8260 as a method for Organic Toxic Pollutants - VOC. This was a duplicate.
- Q6: Our lab would be subcontracting very little testing. And for the little work we will subcontract, there is not a firm qualifying as an SBE with Palm Beach County or the SWA. Are we still required to submit Proposal Forms 5, 6, 7, and 8 if we are not an SBE and will not be utilizing any SBEs?
- A6: No. A non-certified SBE Proposer submitting a proposal without SBE subcontractor participation for Scope A is not required to submit Proposal Forms 5, 6 & 7. See Section 3.2.8, Small Business Enterprise Participation, for the submission requirements for forms. Regarding the submission of Proposal Form 8, Section 3.2.9, Local Preference Qualification & Application provides the requirements to receive points for location. However, a Certified SBE Proposer submitting a proposal for Scope A and/or B must submit Proposal Forms 5, 6 & 7. See Section 3.2.8, Small Business Enterprise Participation, for the submission requirements for forms. Regarding Proposal Form 8, the response above addresses the requirements.
- Q7: Section 3.2.9 Local Preference Qualification and Application – (Proposal Form 8): The tax receipt is generate in Hollywood (Broward County) because the Laboratory is located there we just have another office in Palm Beach is this valid for the authority?
- A7: Section 3.2.9 outlines the qualifications to receive points for location.
- Q8: Section 3.2.5 Experience and Qualifications: Our headquarters office is located in Bogotá- Colombia and we have been working in testing and monitoring services for 15 years, the other laboratory located in Hollywood are for 3 years there. Will the authority accept the experience and projects that we have been doing in Colombia related with analyzing samples from landfills (including leachate, surface waters and ground water), experience with high volumes of samples and experience with government contracts issued in Colombia?
- A8: Experience and qualifications are required for the laboratory that will be providing services to the AUTHORITY. Experience in the United States meeting the standards outlined in the RFP must be met.
- Q9: ATTACHMENT 3 – APPENDIX II TO PART 258 – LIST OF HAZARDOUS INORGANIC AND ORGANIC CONSTITUENTS: Are these Components solid or liquid?
- A9: The components are liquid.
- Q10: The certification of Nelac give us it's about drinking and non-drinking water, amp we want to know if surface water and ground water are under no- drinking water?
- A10: Surface water and ground water are listed under non-potable water.
- Q11: Could the authority provide us the prices of the last laboratory contracts?
- A11: Currently, the Authority does not have a contract. Rather, the Authority is piggybacking contracts from the City of Jacksonville and Bay County. The Authority follows the terms and conditions set forth in these piggybacks, which usually have renewal options for a one-year term.
- Q12: If possible, could you please provide us a form for my company to send all documents by web?
- A12: Due to the current situation of social distancing, the Authority will be accepting electronic copies through Negometrix only. Please advise if you are having any issues with the process.

Q13: In the case that we are registering for SBE with the registration they give us, it is useful because our certificate would be in process.

A13: Section 3.2.8 – Small Business Enterprise (SBE) Participation, outlines the requirements of certified SBEs to submit proposals for Scope B. Firms must be certified as an SBE at the time of bid.

Q14: The majority of the labs are not certified for every single method, for example Metals, for 200.7, 200.8, 200.9, 6010, 6020. Does the SWA required all the methods listed, or can the labs provide alternate methods as per our NELAP cert?

A14: A method and price appropriate to the sample matrix listed must be provided per analyte per line on Form 2A. Any alternate methods that are not listed can be provided in a stand-alone attachment. If analytical method is not available in the Proposer's laboratory, a sub-contracted laboratory's pricing is to be provided along with their qualifications.

Q15: If an SBE is allowed to bid on both scopes A and B, does that mean they can receive multiple awards?

A15: Yes.

Q16: As mentioned you are piggybacking a municipality contract at this time, how long have you been doing this and for what reason did you decide not to go out for bid and do a piggyback?

A16: The Authority has been using a piggyback contract for Analytical Laboratory Services since 2016. We have been developing this RFP in accordance with the Economic Inclusion Policy that was approved by the Governing Board in 2018.

Q17: On the scope section part five, do you want us to demonstrate our ability to perform the requested quantity by showing our capacity at the primary lab? And not specific projects?

A17: The Proposer needs to provide the capacity of any primary or satellite laboratory that will be performing the work for this RFP. Current contract obligations are required per Paragraph 3.2.5.

Q18: To confirm, local presence in section 3.2.9 is referring to having your primary lab (75%) located in Palm Beach County? I am assuming this is the permanent office doing substantial work that you're referring to?

A18: Section 3.2.9 is looking for a business headquartered in Palm Beach County for at least a period of one year. The requirement to perform 75% of the work within 200 miles of the AUTHORITY is covered in Part II, Section 2.3.D., and has more to do with meeting holding times than meeting local business requirements.

Q19: In the pricing schedule proposal form 2- Methods such as VOAs by 8260 would typically have 1 unit price and would not be priced by analyte. Is it acceptable to provide a unit price in the first line and \$0 on subsequent lines for that method? (Or do you want the unit price divided amongst each analyte for that method?)

A19: Provide a unit price for each analyte for each method. Do not leave any line item blank.

Q20: In page 61 of the pricing schedule, it is asking for "pre-delivery appendix one" and "post-delivery appendix one" pricing for sampling services, what does this mean?

A20: The form has an error. The form is to read: "Pre-Delivery Level IV QA Package (like CLP)" and "Post-Delivery Level IV QA Package (like CLP)". A revision to the form is provided as a part of this addendum.

Q21: What documentation do you want to see to confirm that the laboratory is able to maintain all applicable standards of NELAP? (aside from copies of the certifications)

A21: The laboratory should provide a statement, signed and dated by key personnel, attesting that they have read, understood and will follow the current Quality Manual. (an example of a full description can be found here: EL-V1M2-2016-Rev2.1 section 4.2.1)

Q22: 3.2.4 – Minimum Requirements Section A7. Do you require a list of the personnel and computers specific only to the production of the ADaPT deliverables?

A22: The minimum requirements are to provide both the personnel and the means of generation needed for the production of the ADaPT deliverables.

- Q23: 3.2.5 – Experience and Qualifications Section B2 & B3 – Do you want resumes submitted for all laboratory personnel or just key staff and primary analysts? How do you want us to provide personnel's "experience with current analytical equipment"?
- A23: Experience is required for key staff and primary analysts. Key staff is listed on Paragraph 3.2.5.H. As a part of the resume for these persons, the PROPOSER may list the types of equipment the individual has experience with.
- Q24: Can we propose alternative methods?
- A24: Yes, however the methods must be an approved EPA, FDEP, or other applicable agency method, and must be applicable to the matrix/and or program requirements. Any such alternate methods are to be provided as a stand-alone document.
- Q25: Due to size limitation concerns, can the RFP be uploaded in multiple files properly identified as per Table of Contents, such as Form 1-Transmittal Letter, Form 2A- Price Proposal and so on?
- A25: File size concerns are not an issue as Negometrix is a bonafide E-procurement platform. However, Proposers are advised that Form 2A – Price Proposal must be submitted and/or uploaded separately from the Qualifications portion of the RFP submittal.
- Q26: According to 3.2.3.2 Proposal Form 2A –Price Proposal is to be submitted on a separate envelope. Can it be submitted as per question #2 above?
- A26: Yes, Form 2A – Price Proposal must be submitted and/or uploaded separately from the Qualifications portion of the RFP submittal.
- Q27: Please confirm that Form 2- Scope B table, can be left blank if not proposing as SBE Prime or if only submitting for Scope A.
- A27: This is correct. Form 2A should only be filled for Scope A OR Scope B, depending on which proposal is being submitted.
- Q28: Authority- Can you confirm No SBE participation is required under Scope A submittal?
- A28: Yes, SBE participation is not required for Scope A.
- Q29: Authority- Can you confirm API only applies to Scope B proposers?
- A29: Yes, the API only applies to Scope B (SBE only).
- Q30: As per 3.2.8 Small Business Enterprise (SBE) Participation – (Proposal Forms 5, 6 & 7) SCOPE B (SBE only). Please confirm that Forms 5, 6, and 7 only apply and are to be completed and submitted for those proposers submitting on Scope B only.
- A30: Yes. However, if a Non-Certified Proposer submits a proposal for Scope A and intends to subcontract to a certified SBE, we encourage Proposers to complete and submit Proposal Forms 5 & 6 with their proposal.
- Q31: Regarding Commercial Nondiscrimination Policy- All Formal Solicitations issued for AUTHORITY contracts shall include the following certification to be completed by the PROPOSER:/Every contract and subcontract shall contain a nondiscrimination clause that reads as follows:. Can the AUTHORITY indicate if there is a specific document or form to be completed at this time?
- A31: Yes. Proposal Form 9 - Proposer's Qualification Statement must be completed and submitted with proposal.
- Q32: Form 8- Confirmation of Business Location is only to be completed if applicable, correct?
- A32: Yes. Proposal Form 8, outlines the qualifications to receive points.
- Q33: Scope A- Form 2A- Bid Sheet- EPA 8021 Method is listed in three line items. VOCs and Chlorinated Hydrocarbons *** makes reference to: *** EPA Method 8021 list, Attachment # 1 is provided with Proposal Form 2A. The Method can be substituted; however, the 37 parameters listed for this method are required. Priority Pollutant Volatile Organic Halocarbons- lists EPA 8021/ and EPA 8260 as an alternate method. Aromatic and

Halogenated Volatiles in Soil- It only references EPA 8021, nevertheless, these compounds fall under the same category and list from the two above mentioned items. Furthermore, based on FDEP NELAC Certified Laboratories Index- no commercial laboratory is certified to perform the Halogenated Compounds by EPA 8021 only by EPA 8260. Can the AUTHORITY confirm that EPA 8260 can [be used?]

A33: Yes, EPA 8260 can be used.

Q34: Simazine- Can Method 508.1 be perform?

A34: The Acceptable methods listed in 40 CFR are:

63. Simazine GC 505, 507, 619, 1656, 608.3
GC/MS 525.1, 525.2, 625.1

However, EPA 508.1 can be used upon FDEP UIC Program approval.

Q35: Atrazine- Is Method EPA 523.2 a typo? Is it meant to be EPA 525.2?

A35: Yes, this is a typo. EPA 525.2 is correct.

Q36: Nitrate Nitrogen- It lists Method EPA 352.1, is this a typo and supposed to be EPA 353.2 just like Nitrite Nitrogen item right below on the bid sheet? In addition, this method does not appear to be an option at the FDEP Certified Laboratories Index.

A36: EPA 352.1 is not a typo (see the table below from 40 CFR 136.3).

38. Nitrate (as N), mg/L	Ion Chromatography	300.0, Rev. 2.1 (1993) and 300.1, Rev. 1.0 (1997)	4110 B-2011 or C-2011	D4327-03	993.30. ³
	CIE/UV		4140 B-2011	D6508-10	D6508, Rev. 2. ⁵⁴
	Ion Selective Electrode		4500-NO ₃ - D-2011		
	Colorimetric (Brucine sulfate)	352.1 (Issued 1971) ¹			973.50, ³ 419D ¹⁷ p. 28. ⁹

If no laboratory provides this analysis method, an additional technology to EPA 300.0 must be provided.

Q37: Total Coliforms MPN- It lists Method SM 9221 E, however according to FDEP NELAC Certified Laboratories Index- no commercial laboratory is certified by this method. Can 9223B/Quanti-tray be acceptable?

A37: 9221 E is a typo, and should be 9221 B for MPN. 9223B/Quanti-tray is an acceptable method provided it can accommodate a highly contaminated matrix.

Q38: Line 9, Page 37: Atrazine (in wastewaters) - Can Atrazine be analyzed via EPA 525.2 or EPA 8270, instead of EPA 8141/523.2?

A38: Yes, (523.2 was a typo) EPA 525.2 and EPA 8270 can be used.

Q39: Lines 16 and 18, Page 38: FOR THE FOLLOWING ITEMS (Matrix: GW, SW, WW): Antimony - EPA 200.9/7062, SM 3113B/3111B; Arsenic - EPA 206.5/200.9/7062/7061, SM3113B/3114 B: Is one of these methods strictly required or can the lab analyze these by alternate NELAP certified methods (for example 200.8, 200.7, 6010)?

A39: A method and price appropriate to the sample matrix listed must be provided per analyte per line on Form 2A. Any alternate methods that are not listed can be provided in a stand-alone attachment. If analytical method is not available in the Proposer's laboratory, a sub-contracted laboratory's pricing is to be provided along with their qualifications.

Q40: Lines 1, 8, and 13, Page 39: FOR THE FOLLOWING ITEMS (Matrix: GW, SW, WW): Lead - EPA 7010/200.9, SM 3111B, 3111C, 3113B; Selenium - EPA 200.9 /7741/7742, SM 3113B, 3111C, 3114B; Thallium - EPA 200.9/279.2 /7010, SM 3113B/3111B: Is one of these methods strictly required or can the lab analyze these by alternate NELAP certified methods (for example 200.8, 200.7, 6010)?

- A40: A method and price appropriate to the sample matrix listed must be provided per analyte per line on Form 2A. Any alternate methods that are not listed can be provided in a stand-alone attachment. If analytical method is not available in the Proposer's laboratory, a sub-contracted laboratory's pricing is to be provided along with their qualifications.
- Q41: Line 24, Page 39: Total Inorganic Carbon (in wastewaters) does not show on FDOH or TNI search engines as a NELAP analyte. Could it be calculated from TOC analysis via SM5310C, given that the laboratory is certified for it?
- A41: Yes.
- Q42: Line 5, Page 40: Nitrate as N via EPA 352.1 (waters). Could you verify that this is the method required? Can we analyze this item by an alternate NELAP certified method (for example EPA 300.0)?
- A42: A method and price appropriate to the sample matrix listed must be provided per analyte per line on Form 2A. Any alternate methods that are not listed can be provided in a stand-alone attachment. If analytical method is not available in the Proposer's laboratory, a sub-contracted laboratory's pricing is to be provided along with their qualifications.
- Q43: Line 7, Page 40: Nitrite as N via EPA 353.2 (waters). Can we analyze this item by an alternate NELAP certified method (for example EPA 300.0)?
- A43: A method and price appropriate to the sample matrix listed must be provided per analyte per line on Form 2A. Any alternate methods that are not listed can be provided in a stand-alone attachment. If analytical method is not available in the Proposer's laboratory, a sub-contracted laboratory's pricing is to be provided along with their qualifications.
- Q44: Line 14, Page 40: Fecal Coliforms via SM 9221 E - Can we analyze this item by an alternate NELAP certified method (for example SM 9222 B)?
- A44: Due to the matrix of the sample an MF NELAP-certified method may not be used.
- Q45: Line 16, Page 40: Total Coliforms via SM 9221 E - Can we analyze this item by an alternate NELAP certified method (for example SM 9222 B)?
- A45: SM 9221 E is a typo. The method needed is SM 9221 B.
- Q46: Line 26, Page 40: Calcium Hardness via SM2340B - could we calculate results from Calcium analysis via NELAP certified method EPA 200.7?
- A46: The laboratory will need to use SM2340B.
- Q47: Line 7, Page 41: Fluoride via SM4500 (waters). Can the lab analyze this item by an alternate NELAP certified method (for example EPA 300.0)?
- A47: A method and price appropriate to the sample matrix listed must be provided per analyte per line on Form 2A. Any alternate methods that are not listed can be provided in a stand-alone attachment. If analytical method is not available in the Proposer's laboratory, a sub-contracted laboratory's pricing is to be provided along with their qualifications.
- Q48: Line 17, Page 41: Total Hardness via SM2340B (waters) - could we calculate results from Calcium & Magnesium analysis via NELAP certified method EPA 200.7?
- A48: The laboratory will need to use SM2340B.
- Q49: Line 6, Page 42: Full Primary DW Scan - Parameters included/excluded (p.44) - Are all Disinfection By-Products (Table 3: THMs, HAAs, Bromate, Chlorite) to be included or only THMs & HAAs?
- A49: PROPOSERS are to provide only THMs and HAAs from Table 3.
- Q50: Line 6, Page 42: Full Primary DW Scan - Parameters included/excluded (p.44) - is Table 6 - Secondary DW Standards included or excluded?

A50: Both Primary and Secondary Drinking Water Standards are needed.

Q51: Line 12, Page 43: Organophosphorus Compounds (soils) - can we analyze these via NELAP certified method EPA 8270 or NELAP certified Florida-Spectrum's own developed method: FSE-OPP/GC-MS?

A51: EPA 8270 is acceptable, and the laboratory's own developed method must be accepted by the FDEP Solid Waste Program, and must be included in the FDOH certification.

Q52: Line 14, Page 43: EPA 8021 (soils) - could we analyze these via NELAP certified method EPA 8260?

A52: EPA 8260 is acceptable.

Q53: Line 9, Page 44: Nitrate as N EPA 353.2 (soils). Can we analyze this item by an alternate NELAP certified method (for example EPA 9056)?

A53: Nitrate as N by EPA 9056 is also acceptable.

Q54: Line 10, Page 44: Nitrite as N EPA 353.2 (soils). Can we analyze this item by an alternate NELAP certified method (for example EPA 9056)?

A54: Nitrate as N by EPA 9056 is also acceptable.

Q55: Line 11, Page 44: Nitrate+Nitrite N EPA 353.2 (soils) - Can we analyze this item by an alternate NELAP certified method (for example EPA 9056)?

A55: Nitrate+Nitrite N by EPA 9056 is also acceptable.

Q56: Line 2, Page 47: Nitrate as N via EPA 352.1 (waters). Could you verify that this is the method required? Can we analyze this item by an alternate NELAP certified method (for example EPA 300.0)?

A56: Nitrate as N by EPA 300.0 is acceptable, however, the laboratory must also be certified or provide pricing for an alternate technology method.

Q57: Line 4, Page 47: Nitrite as N via EPA 353.2 (waters). Can we analyze this item by an alternate NELAP certified method (for example EPA 300.0)?

A57: Nitrite as N by EPA 300.0 is acceptable, however, the laboratory must also be certified or provide pricing for an alternate technology method.

Q58: Line 19, Page 47: Corrosivity (langlier Index) via SM2330B (waters) - TO BE SUBBED TO FLOWERS OR T.A. SAV

A58: Please be sure to provide qualifications for any sub-consultants to be used.

Q59: Line 21, Page 47: Fluoride via SM4500 (waters). Can the lab analyze this item by an alternate NELAP certified method (for example EPA 300.0)?

A59: Fluoride by EPA 300.0 is acceptable, however, the laboratory must also be certified or provide pricing for an alternate technology method.

Q60: Line 4, Page 48: Total Hardness via SM2340B (waters) - could we calculate results from Calcium & Magnesium analysis via NELAP certified method EPA 200.7?

A60: The laboratory will need to use SM2340B.

Q61: Line 5, Page 56: Attachment 3-App II - Diphenylamine, is this item unregulated? Analyte does not show on FDOH or TNI search engines as a NELAP analyte. Please advise.

A61: This item is found in the FDEP Laboratories Certified Under NELAP by the Florida Department of Health:

Non-Potable Water	EPA 625.1	Diphenylamine
Non-Potable Water	EPA 8270	Diphenylamine
Solids	EPA 8270	Diphenylamine

Q62: Line 21, Page 58: Attachment 3-App II - Parathion - is this Parathion (ethyl)? If not, there is no NELAP certified lab on FDOH or TNI search engine for this item. Please advise.

A62: Yes, this is a synonym for Parathion Ethyl.

Q63: Line 28, Page 58: Attachment 3-App II - p-phenylenediamine - item not listed on FDOH or TNI search engines. Please advise.

A63: A synonym is 1, 4-Phenylenediamine

Q64: Since the SWA Pre-Proposal Conference for RFP No.: 20-202/DL for Analytical Laboratory Services was recorded, and will be included in an Addendum; does this mean that the answers provided to our questions will be binding?

A64: No. Oral statements made during the meeting shall not be binding. Only information in writing, created as an Addendum, will be considered as an official response and legally binding.

Q65: For items that are not short-hold, can we subcontract outside the 200 mile radius?

A65: As long as 75% of the analysis is done within the 200-mile radius, any additional non-short-hold time analyses may be performed outside the radius.

Q66: We noticed that a question was posted directly via Negometrix. Does this and any other questions posted this way have to be submitted as part of the bid package? If yes, will they be considered part of the bid Addendums?

A66: Questions posed directly via Negometrix and via email to the Procurement representative will be part of the Addendum. Therefore, they will be part of the RFP that will require acknowledgement on Proposal Form 1-Transmittal Letter.

Q67: Can the County provide an Excel version of the pricing sheets?

A67: Bid Form 2A is provided in Excel (.xlsx) format attached. The workbook contains both a tab for Scope A and a tab for Scope B. Please be sure to use the appropriate tab when developing the price for your proposal. Changes to Form 2A that result from this addendum have already been incorporated into the Excel file provided.

Q68: Can the County provide the current renewal option and the current contracted rates?

A68: Currently, the Authority does not have a contract. Rather, the Authority is piggybacking contracts from the City of Jacksonville and Bay County. The Authority follows the terms and conditions set forth in these piggybacks, which usually have renewal options for a one-year term.

Q69: Could we send all documents by web? If it's possible.

A69: Due to the current situation of social distancing, the Authority will be accepting electronic copies through Negometrix only. Please advise if you are having any issues with the process.

Q70: From the pre-bid call, please confirm that you only require that the IDOC or DOC be submitted for the primary analyst of each method.

A70: IDOCs or on-going DOCs (whichever is applicable) are only needed per main analyst and for each method the lab proposes for this RFP.

Q71: Can the pricing and limit forms be provided in excel?

A71: Bid Form 2A is provided in Excel (.xlsx) format attached. The workbook contains both a tab for Scope A and a tab for Scope B. Please be sure to use the appropriate tab when developing the price for your proposal. Changes to Form 2A that result from this addendum have already been incorporated into the Excel file provided.

Q72: Does the lab still have to submit the six (6) hard copies of the bid proposal or will the labs be submitting bid proposal documents exclusively and electronically via Negometrix?

A72: Due to the current situation of social distancing, the Authority will be accepting electronic copies through Negometrix only. Please advise if you are having any issues with the process.

Q73: If the laboratory provides all the required information in the report, would an alternate format be acceptable?

A73: During the proposal evaluation phase, an alternate report format would be acceptable; however, if awarded a contract, the format that is outlined within the RFP is to be used.

Q74: Please confirm that only one electronic package is to be submitted via Negometrix? And that no hard copies or USB are to be submitted.

A74: Due to the current situation of social distancing, the Authority will be accepting electronic copies through Negometrix only. Please advise if you are having any issues with the process.

3. For clarification purposes, please separate documents to be submitted as: Proposal: RFP 20-202_LabName_Qualifications, and Fee Schedule RFP 20-202_LabName_Pricelist.
4. Revised Proposal Forms 2A (Excel file), and Revised Proposal Form 2B (pdf) will be separate files named as underlined.

ALL ELSE REMAINS THE SAME

Diane LeRay

Diane LeRay, CPPO, CPPB
Procurement Manager