

Solicitation summary (1729)

Details

Reference number: BID No. 2019-30

Procedure: Sealed without Preselection

Description:

OVERVIEW

The Town of Palm Beach, Florida seeks to enter into an agreement with a qualified experienced individual, firm, or corporation to provide as-needed Building Plan Review Services and Building Inspection Services. Services will be provided in accordance with the requirements of Florida Statutes 468, Part XIII and Florida Building Code, Chapter 18 and Chapter 134 and any other applicable Chapters of the Town of Palm Beach's Municipal Code of Ordinances. These services shall be provided on a full-time or as-needed basis, as determined by the Town.

The Town reserves the right to award to more than one firm. The firm(s) shall act as an independent contractor and not as an employee of the Town.

AWARD

Bid shall be awarded for a term of twelve (12) months with the option to renew the contract for up to four additional twelve (12) month periods.

Award will be made to the three lowest responsive and responsible bidders, **designated as Primary / Secondary / Tertiary**, whose bids meets the requirements and criteria set forth in this Invitation to Bid.

The Town reserves the right to award to that bidder who will best serve the interests of the Town. The Town reserves the right to reject any and all offers, to waive non-material irregularities or technicalities and to re-advertise for all or any part of this solicitation as deemed in its best interest. The Town shall be the sole judge of its best interest.

ESTIMATED BUDGET

Estimated at \$300,000.00

This figure is provided only as information. It is neither expressly implied nor guaranteed that the amount shown will be achieved in the next contract period. Actual expenditures, whether lesser or greater than the amount shown, shall not affect the contracted rates. Our total spending will be dependent upon various factors including the level of activities and the individual Department's needs.

PRE-BID CONFERENCE

A "**NON-MANDATORY**" pre-bid meeting will be held on:

Date/Time:

Thursday, July 25, 2019 at 10:00 AM

Location:

Public Works Building

Conference Room

951 Okeechobee Road

West Palm Beach, Florida 33401

PARTICIPATION

Interested Suppliers can view the full details of the Solicitation including Terms & Conditions, Scope of Work or Technical Specification and Schedule of Bid Items by clicking the **PARTICIPATE** button below.

Selecting the participate button does not obligate you to submit a response to this Solicitation but is necessary in order to view the details of this Solicitation.

QUESTION DEADLINE

The deadline for questions is SEVEN (7) CALENDAR DAYS before the end of the Offer Phase (due date).

Questions should be submitted through this software platform using the Question & Answer feature.

The Town may provide written addenda up to FIVE (5) calendar days before the date fixed for receiving the bid proposals. Any oral explanation(s) given before the bid opening will not be binding.

DESIGNATED PROCUREMENT REPRESENTATIVE

The Designated Procurement Representative for this Solicitation is:

Eugene M. Bitteker

ebitteker@townofpalmbeach.com

(561) 227-7006

All communications regarding this solicitation will be handled by this Town representative.

ASSISTANCE & SUPPORT

Attached below is a file titled 'Getting Started in Negometrix - Supplier Guide'. This file will provide useful information in how Suppliers use the system to obtain the solicitation information and submit their own Solicitation Response. Suppliers may also contact the Negometrix support desk at the number provided.

Negometrix Support Contact:

(Technical) Assistance (Mon - Fri: 8 am to 6 pm)
Negometrix Service Desk
Telephone: (724) 888-5294
Email: servicedesk@negometrix.com

Awarded supplier(s)

- Diversified Building Department Management (Diversified Building Department Management)
- C.A.P. Government, Inc. (C.A.P. Government, Inc.)
- Hy-Byrd Inspections Inc. (Hy-Byrd Inspections Inc.)
- GFA International, Inc. (GFA International, Inc.)
- M.T. Causley, LLC (M.T. Causley, LLC)
- Evans-Hughes Code Inspections, Inc (Evans-Hughes Code Inspections, Inc)

Offers/Applications from suppliers

- **Suppliers** (Number of suppliers: 22)
 - Evans-Hughes Code Inspections, Inc
 - Participant since : Aug 8 2019 3:12:36 PM
 - Charles Abbott Associates, Inc.
 - Participant since : Jul 29 2019 11:48:21 AM
 - Santa Clara County Housing Authority (demo)
 - Participant since : Jul 25 2019 12:30:45 PM
 - Removed on : Jul 25 2019 12:53:49 PM
 - Town Demo
 - Participant since : Jul 24 2019 3:49:29 PM
 - Tew & Taylor, Inc.
 - Participant since : Jul 22 2019 3:59:56 PM
 - Crain Atlantis Engineering
 - Participant since : Jul 22 2019 9:21:51 AM
 - CraigASmith & Associates
 - Participant since : Jul 19 2019 11:40:53 AM
 - Hy-Byrd Inspections Inc.
 - Participant since : Jul 19 2019 7:43:40 AM
 - Murphy Stillings, LLC
 - Participant since : Jul 18 2019 6:28:20 PM
 - Bureau Veritas
 - Participant since : Jul 17 2019 2:58:57 PM
 - C.A.P. Government, Inc.
 - Participant since : Jul 16 2019 10:19:34 AM
 - Fastenal
 - Participant since : Jul 16 2019 9:55:27 AM
 - Archifootprint

- Participant since : Jul 16 2019 9:34:44 AM
- Calvin, Giordano & Associates, Inc
 - Participant since : Jul 16 2019 7:34:09 AM
- Diversified Building Department Management
 - Participant since : Jul 15 2019 5:39:19 PM
- O&S Associates, Inc.
 - Participant since : Jul 15 2019 3:38:07 PM
- CPM North America, PLLC
 - Participant since : Jul 15 2019 3:23:08 PM
- Universal Engineering Sciences, Inc.
 - Participant since : Jul 15 2019 2:09:47 PM
- JOBBERS EQUIPMENT WAREHOUSE
 - Participant since : Jul 15 2019 1:22:54 PM
- Engenuity Group, Inc.
 - Participant since : Jul 15 2019 11:25:33 AM
- M.T. Causley, LLC
 - Participant since : Jul 15 2019 11:10:40 AM
- GFA International, Inc.
 - Participant since : Jul 15 2019 10:34:15 AM
- **Offer phase** (Number of offers in phase: 7)
 - Diversified Building Department Management (Diversified Building Department Management) Time and date of submitting: Aug 13 2019 9:31:36 PM
 - C.A.P. Government, Inc. (C.A.P. Government, Inc.) Time and date of submitting: Aug 14 2019 1:41:54 PM
 - Hy-Byrd Inspections Inc. (Hy-Byrd Inspections Inc.) Time and date of submitting: Aug 14 2019 10:06:21 AM
 - GFA International, Inc. (GFA International, Inc.) Time and date of submitting: Aug 14 2019 9:49:38 AM
 - M.T. Causley, LLC (M.T. Causley, LLC) Time and date of submitting: Aug 14 2019 5:28:57 PM
 - Evans-Hughes Code Inspections, Inc (Evans-Hughes Code Inspections, Inc) Time and date of submitting: Aug 15 2019 12:04:58 PM
 - Tew & Taylor, Inc. (Tew & Taylor, Inc.) Time and date of submitting: Aug 15 2019 10:12:31 AM
- **Evaluation** (Number of offers in phase: 7)
 - Diversified Building Department Management (Diversified Building Department Management)
 - C.A.P. Government, Inc. (C.A.P. Government, Inc.)
 - Hy-Byrd Inspections Inc. (Hy-Byrd Inspections Inc.)
 - GFA International, Inc. (GFA International, Inc.)
 - M.T. Causley, LLC (M.T. Causley, LLC)
 - Evans-Hughes Code Inspections, Inc (Evans-Hughes Code Inspections, Inc)
 - Tew & Taylor, Inc. (Tew & Taylor, Inc.)
- **Awarding** (Number of offers in phase: 6)
 - Diversified Building Department Management (Diversified Building Department Management)
 - C.A.P. Government, Inc. (C.A.P. Government, Inc.)
 - Hy-Byrd Inspections Inc. (Hy-Byrd Inspections Inc.)
 - GFA International, Inc. (GFA International, Inc.)
 - M.T. Causley, LLC (M.T. Causley, LLC)
 - Evans-Hughes Code Inspections, Inc (Evans-Hughes Code Inspections, Inc)

Schedule

Name	Type	Start date	End date	Responsible person
Creation date	Date	Jul 8 2019 10:51 AM	—	General Solicitations Palm Beach
Preparation	Phase	Jul 8 2019 10:51 AM	Jul 12 2019 7:00 AM	
Offer phase	Phase	Jul 12 2019 7:00 AM	Aug 15 2019 2:00 PM	
Pre-Bid	Date	Jul 25 2019 10:00 AM	—	Duke Basha Wayne Bergman Joshua Martin
Evaluation	Phase	Aug 15 2019 2:00 PM	Sep 10 2019 1:00 PM	
Award phase	Date	Sep 10 2019 1:00 PM	—	

Results

• Offer phase (Jul 12 2019 - Aug 15 2019)

Result

Rank	Name	Knockouts	unanswered question(s)	Uploads missed	Incomplete evaluations	Unanswered buyer questions	Price	Allowed to next phase
1	Hy-Byrd Inspections Inc.	—	—	1	11	—	\$735	Yes
2	Tew & Taylor, Inc.	—	—	2	11	—	\$770	Yes
3	C.A.P. Government, Inc.	—	—	—	11	—	\$877.80	Yes
4	Diversified Building Department Management	—	—	2	11	—	\$995	Yes
5	Evans-Hughes Code Inspections, Inc	—	—	1	11	—	\$1,033	Yes
6	M.T. Causley, LLC	—	—	—	11	—	\$1,036	Yes
7	GFA International, Inc.	—	—	—	11	—	\$1,820	Yes

• Evaluation

Result

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3	C.A.P. Government, Inc.	—	—	—	11	—	\$877.80	Yes
4	Diversified Building Department Management	—	—	2	11	—	\$995	Yes
5	Evans-Hughes Code Inspections, Inc	—	—	1	11	—	\$1,033	Yes
6	M.T. Causley, LLC	—	—	—	11	—	\$1,036	Yes
7	GFA International, Inc.	—	—	—	11	—	\$1,820	Yes

• **Awarding**

Result

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3	Diversified Building Department Management	-	-	2	11	-	\$995
4	Evans-Hughes Code Inspections, Inc	-	-	1	11	-	\$1,033
5	M.T. Causley, LLC	-	-	-	11	-	\$1,036
6	GFA International, Inc.	-	-	-	11	-	\$1,820

Contracts

Contract	Contract manager	Contracted value	Supplier	Category	Contract template	Start date	End date
1729 BID No. 2019-30 - PLAN REVIEW AND INSPECTION SERVICES	General Solicitations Palm Beach	—		Town of Palm Beach	Solicitations Contracts		

Comments

No comments